



Cooper Charter Township
1590 West D Ave, Kalamazoo, MI 49009
Phone: (269) 382-0223

Email Questions: Building@Coopertwp.org
Email Official: BuildingOfficial@Coopertwp.org

TEMPORARY CERTIFICATE OF OCCUPANCY REQUEST FORM

1. Permit Information

Property Owner Name:	
Job Location Street Address:	City, State, ZIP:
Requester Name:	Company Name:
Requester Email:	Requester Phone:
Building Permit Number:	

2. Request & Affidavit

I, the undersigned, hereby request a temporary certificate of occupancy (C/O) in accordance with the Cooper Township Temporary Certificate of Occupancy Policy. I certify that I am authorized as the owner or owner's agent to make such a request. I understand that I will be charged a bond fee by the Township depending on the outstanding project requirements. I understand that such bond fees will only be refunded upon satisfactory completion of all stipulations by or before the expiration date of the temporary certificate of occupancy. I understand that Cooper Township is not obligated to issue a temporary C/O, and does so at their discretion. I understand that submitting this form does not constitute the issuance of a temporary C/O by Cooper. This application is subject to the review of the Building Official and other Township Officials as needed.

Requester Signature

Date

Cooper Township Office Use Only

Temp C/O Approved Not Approved by _____ (Initials).

Township Bond Required? Yes (Amount: _____) No