

**THE CHARTER TOWNSHIP OF COOPER**  
**Regular Township Board Meeting**  
**February 14, 2022**

The regular meeting of the Cooper Charter Township Board was held on Monday, February 14, 2022.

**MEMBERS PRESENT:**

Supervisor, Jeff Sorensen  
Clerk, DeAnna Janssen  
Trustee, Jim Frederick  
Trustee, Dan Williams  
Trustee, Adam Tuinstra  
Trustee, Fred Vlietstra

**MEMBERS ABSENT:**

Treasurer, Carol DeHaan

Chief Emig, Assistant Chief Klok, John Crumb of Gull Lake Sewer & Water and 10 interested people.  
Supervisor Sorensen called the meeting to order at 7:00 pm.

**CONSENT AGENDA:**

Items on the consent agenda:

- a) Board Meeting Minutes of January 10, 2022
- b) Receipts and Disbursements Report
- c) December Treasurers Report
- d) Assessing 2021 Year End Report
- e) Constellation Trust 4<sup>th</sup> Quarter Report
- f) 4<sup>th</sup> Quarter HHW Report

The board and citizens were asked if they wanted any items removed from the consent agenda. Motion by Frederick, supported by Tuinstra to approve the consent agenda as written. Motion carried 6-0

**ADDITIONS OR DELETIONS TO AGENDA:**

Supervisor Sorensen asked to have the Articles of Incorporation for Gull Lake Sewer Water added to the Agenda.

Motion by Williams, supported by Frederick to approve the agenda as amended.

Motion carried 6-0.

**CITIZEN COMMENTS:** none

**CONSIDER GLSW ARTICLES OF INCORPORATION AMENDMENT TO ADD COOPER TOWNSHIP AS MEMBERS.**

Motion by Vlietstra, supported by Tuinstra to approve this amendment.

Roll Call Vote:

Yes: Frederick, Janssen, Tuinstra, Williams, Sorensen, Vlietstra

No: none

Absent: DeHaan

Motion carried 6-0.

**CONSIDER RESOLUTION NO 22-220 SANITARY SEWER RATE CHARGE CHANGES.**

Motion by Vlietstra, supported by Janssen to adopt Resolution No. 22-220.

Roll Call Vote:

Yes: Frederick, Janssen, Tuinstra, Williams, Sorensen, Vlietstra

No: none

Absent: DeHaan

Motion carried 6-0.

**CONSIDER FIRE DEPARTMENT REPORTS:**

Motion by Williams, supported by Vlietstra to approve the reports. Motion carried 6-0.

**UPDATES FROM KCSO LIEUTENANT JEFF BAKER:**

**PRESENTATION BY DAVID JOHNSON OF FLEIS & VANDENBRINK:**

**CONSIDER APPOINTING TAYLOR MILLER TO THE ZONING BOARD OF APPEALS AS ALTERNATE FOR A 3-YEAR TERM ENDING JANUARY 2025.**

Motion by Williams, supported by Tuinstra to appoint. Motion carried 6-0.

**CONSIDER APPOINTING TAYLOR MILLER TO THE BOARD OF REVIEW AS ALTERNATE FOR A PARTIAL TERM ENDING NOVEMBER 2022.**

Motion by Frederick, supported by Vlietstra to appoint. Motion carried 6-0.

**PUBLIC HEARING ON THE 2022-2023 FISCAL YEAR GENERAL FUND BUDGET:**

Motion by Janssen, supported by Vlietstra to open the public hearing.

Roll Call Vote:

Yes: Frederick, Janssen, Williams, Tuinstra, Vlietstra, Sorensen

No: None

Absent: DeHaan

Motion carried 6-0.

The Public Hearing on the 2022/2023 General Fund Budget was called to order.

The Clerk presented to the board the Notice of Public Hearing & Proof of Publication. No written comments were received by the clerk. The Supervisor asked for public comments, there were none.

Motion by Tuinstra, supported by Vlietstra to close the Public Hearing on the 2022/2023 General Fund Budget for the fiscal year ending on March 31, 2023 at the highest functioning level in the amount of \$2,014,050.00 for revenues and \$2,014,050.00 for expenditures, and

Furthermore, be it moved that the total millage to be levied in the 2022/2023 fiscal year is expected to generate \$260,000.00 in revenues of which \$200,000.00 will be used for the purpose of funding road maintenance and construction and the balance to offset the expenses incurred in the other departments, and

Furthermore, be it moved that this budget be compared with actual expenditures on a periodic basis throughout the budget year that the budget be amended as necessary to prevent the expenditure of funds in excess of the budgeted amount. Also, that the Supervisor and the Clerk be authorized to transfer up to \$50,000.00 between functions if necessary.

And, finally, be it moved to adopt the Budget and Appropriations Act Resolution of Cooper Charter Township for the fiscal year ending March 31, 2023.

Roll Call Vote:

YES: Vlietstra, Tuinstra, Janssen, Frederick, Williams, Sorensen

NO: none

ABSENT: DeHaan  
Motion carried 6-0.

**PUBLIC HEARING ON THE 2022-2023 FISCAL YEAR SPECIAL FUNDS:**

Motion by Frederick, supported by Vlietstra to adopt the 2022/2023 Street Light Fund, Water/Sewer Fund, Solid Waste Impact Board Fund, Building Fund, ARPA Fund, Public Improvement Fund, Fire Department Capital Improvement Fund, Retiree Health Trust Fund, Capital Projects Fund, and the Collingwood & G Ave Fund.

There were no other comments from the board or public.

Roll Call Vote:

YES: Vlietstra, Tuinstra, Janssen, Frederick, Williams, Sorensen

NO: none

ABSENT: DeHaan

Motion carried 6-0.

**CONSIDERATION OF RESOLUTION NO. 22-216 ADOPTING THE 2022 POVERTY EXEMPTION GUIDELINES:**

Motion by Frederick, supported by Williams to adopt Resolution 22-216.

Roll Call Vote:

YES: Vlietstra, Tuinstra, Janssen, Frederick, Williams, Sorensen

NO: none

ABSENT: DeHaan

Motion carried 6-0.

**CONSIDERATION OF RESOLUTION NO. 22-217 ALLOWING A QUALIFIED PROPERTY OWNER TO FILE A WRITTEN REQUEST WITH THE JULY OR DECEMBER BOARD OF REVIEW TO CLAIM A PRINCIPAL RESIDENCE EXEMPTION:**

Motion by Janssen, supported by Williams to adopt Resolution 22-217.

Roll Call Vote:

YES: Vlietstra, Tuinstra, Janssen, Frederick, Williams, Sorensen

NO: none

ABSENT: DeHaan

Motion carried 6-0.

**CONSIDERATION OF RESOLUTION NO. 22-218 PROPERTY TAX EXEMPTION APPLICATION:**

Motion by Vlietstra, supported by Tuinstra to adopt Resolution 22-218.

Roll Call Vote:

YES: Vlietstra, Tuinstra, Janssen, Frederick, Williams, Sorensen

NO: none

ABSENT: DeHaan

Motion carried 6-0.

**CONSIDERATION OF RESOLUTION NO. 22-219 SUPPORTING SCRAP TIRE MARKET DEVELOPMENT GRANT FOR KCRC:**

Motion by Vlietstra, supported by Janssen to adopt Resolution 22-219.

Roll Call Vote:

YES: Vlietstra, Tuinstra, Janssen, Frederick, Williams, Sorensen

NO: none

ABSENT: DeHaan

Motion carried 6-0.

**INTERGOVERNMENTAL FIRE PROTECTION HAZARDOUS MATERIALS INCIDENT  
RESPONSE AGREEMENT:**

Motion by Frederick, supported by Williams to approve this agreement. Motion carried 6-0.

**DISCUSSION: 2021/2022 ROAD PROJECTS AND PAYMENTS REPORT:**

Motion by Frederick, supported by Tuinstra to allow the supervisor to approve the projects proposed by RCKC, with amendments, for the 2022/2023 Cooper Township Road Projects, staying as close to budget as possible. Motion carried 6-0.

**CONSIDERATION OF REQUEST FROM STEVE TAPLIN FOR EXTENSION OF STEP 2  
APPROVAL OF HUNTERS RIDGE SITE CONDOMINIUM:**

Motion by Janssen, supported by Williams to approve extension of the step 2 requirements for 12 months. Motion carried 6-0.

**CONTINUED DISCUSSION OF ARPA FUNDS:**

**CONTINUED DISCUSSION: FIRE DEPARTMENT SPECIAL ASSESSMENT VS MILLAGE**

**TRUSTEE COMMENTS:**

**ADJOURN**

There being no further business to come before the board, the meeting was adjourned at 9:00 pm.

---

DeAnna Janssen, Clerk

---

Attested: Jeff Sorensen, Supervisor

I, the undersigned DeAnna Janssen, the duly qualified and elected Clerk for the Charter Township of Cooper, Kalamazoo County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 14th day of February 2022.

---

DeAnna Janssen, Clerk  
Cooper Charter Township