

**THE CHARTER TOWNSHIP OF COOPER**  
**Regular Township Board Meeting**  
**July 12, 2021**

The regular meeting of the Cooper Charter Township Board was held on Monday, July 12th, 2021.

**MEMBERS PRESENT:**

Supervisor, Jeff Sorensen  
Clerk, DeAnna Janssen  
Treasurer, Carol DeHaan  
Trustee, Jim Frederick  
Trustee, Dan Williams  
Trustee, Adam Tuinstra  
Trustee, Fred Vlietstra

**MEMBERS ABSENT:**

Also present was Chief Emig and 13 interested people. Supervisor Sorensen called the meeting to order at 7:00 pm.

**CONSENT AGENDA:**

Items on the consent agenda:

- a) Board Meeting Minutes of June 14, 2021
- b) Receipts and Disbursements Report - pulled
- c) Renewal of 3 Year 24 Hour Accidental Death & Dismemberment FD Insurance- pulled
- d) Renewal of 3 Year Accident and Health Insurance for FD-pulled
- e) Treasurers Report
- f) 2021/2022 Road Projects Payment Progress Report- pulled out

The board and citizens were asked if they wanted any items removed from the consent agenda. Trustees Frederick (f) and Williams(b-e) asked for several items to be pulled from the consent agenda and added to the regular agenda for discussion. Motion by Frederick supported by Vlietstra to approve the consent agenda as amended. Motion carried 7-0.

**ADDITIONS OR DELETIONS TO AGENDA:**

Motion by Janssen, supported by Williams to approve the agenda as amended.  
Motion carried 7-0

**CITIZEN COMMENTS:**

- Shirley Collins – asking why can Cooper not get a post office box out in this area? Mail is getting stolen from mailboxes and we need a secure option locally!
- Marc Rowson – Asked about tires that were picked up on the side of the road.

**CONSIDER FIRE DEPARTMENT REPORTS:**

- Chiefs Reports
- Assistant Chiefs Report

Motion by Vlietstra supported by Williams to approve the reports and the hiring of the 4 fire personnel that Chief Emig was requesting permission to hire.

Motion carried 7-0

**RESOLUTION NO. 21-201 FOR 1<sup>ST</sup> READING OF ORDINANCE 260:**

Motion by Frederick, supported by Vlietstra to adopt Resolution No. 21-201.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams, Vlietstra

No: none

Absent: none

Motion carried 7-0

**PROPOSED AMENDMENT TO THE PERSONNEL POLICY:**

Motion by Janssen, supported by Vlietstra to approve. Motion carried 7-0

**CONSIDERATION OF THE 2020-2021 FINANCIAL STATEMENT DRAFT:**

Motion by Vlietstra supported by Williams to approve. Motion carried 7-0

**DISCUSSION: KALAMAZOO CITY FREE WATER PROJECT:**

Photos provided to the board, by Trustee Frederick, at the meeting. Brian Vilmont of Prein Newhof spoke to the board about the project....with an August 26, 2021 completion date ... with the exception of the Roosevelt and Travis area.

**REQUEST FOR SPLIT/COMBINATION – 117 LITTLE RANCHES NO 3:**

Motion by Frederick supported by Williams to approve. Motion carried 7-0

**AFFIRMATION OF PRINCIPLES OF GOVERNANCE PLEDGE:**

Motion by Vlietstra, supported by DeHaan to affirm. Motion carried 7-0

**DISCUSSION: CEMETERY HEADSTONE CLEANING:**

Motion by Janssen, supported by Vlietstra to not allow without permission from stone owners or family. Will also offer to put his name and/or phone number on the cemetery section of the website for residents to reach out to him if interested in his services. Motion carried 7-0

**DISCUSSION: FRONT OFFICE**

Motion by Vlietstra, supported by DeHaan to approve changing Mindy Becker's part time position to full time effective fall 2021, with no increase in hourly wage at this time. Motion carried 7-0

**RESOLUTION NO. 21-203 TO WAIVE 3% PENALTY FOR LATE TAX PAYMENTS FOR 2021 TAX SEASON:**

Motion by Williams, supported by Vlietstra to adopt Resolution No. 21-203. Motion carried 7-0.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams, Vlietstra

No: none

Absent: none

Motion carried 7-0

**2021/2022 FISCAL YEAR 1<sup>ST</sup> QUARTER BUDGET REPORT:**

Motion by Frederick, supported by Williams to approve. Motion carried 7-0

**DISCUSSION: MEETING ROOM RENTALS:**

Motion by Frederick, supported by Williams to hold off on resuming the acceptance of rental applications until at least the first of 2022. Motion carried 7-0

**DISCUSSION ITEMS PULLED FROM CONSENT AGENDA:**

- 2021/2022 Road Commission Projects Payment Report
- June Receipts and Disbursements Report
- Renewal of 3 year 24 Hour Accidental Death & Dismemberment FD Insurance
- Renewal of 3 year Accident and Health Insurance for FD

- Treasurers Report

Motion by Sorensen, supported by Frederick to approve all pulled line items. Motion carried 7-0

**TRUSTEE COMMENTS:**

Vlietstra – informed the board that he had picked up the discarded tires and disposed of them.

Janssen – informed the board that the State has given the townships the green light to move forward with ARPA application process.

Sorensen – informed the board that he has been meeting with a group to collaborate on a broadband countywide project.

**ADJOURN**

There being no further business to come before the board, the meeting was adjourned at 8:20pm.

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DeAnna Janssen, Clerk

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Attested: Jeff R. Sorensen, Supervisor

I, the undersigned DeAnna Janssen, the duly qualified and elected Clerk for the Charter Township of Cooper, Kalamazoo County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 12th day of July, 2021.

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DeAnna Janssen, Clerk  
Cooper Charter Township