

THE CHARTER TOWNSHIP OF COOPER
Regular Township Board Meeting
March 8, 2021

The regular meeting of the Cooper Charter Township Board was held, via Zoom Electronic Meeting, on Monday, March 8, 2021.

MEMBERS PRESENT:

Supervisor, Jeff Sorensen.... attending virtually from Cooper Township, MI;
Clerk, DeAnna Janssen.... attending virtually from Cooper Township, MI;
Treasurer, Carol DeHaan.... attending virtually from Cooper Township, MI;
Trustee, Jim Frederick.... attending virtually from Cooper Township, MI;
Trustee, Dan Williams.... attending virtually from Cooper Township, MI;
Trustee, Adam Tuinstra.... attending virtually from Cooper Township, MI.

MEMBERS ABSENT:

Trustee, Fred Vlietstra

Also present was Assistant Chief Brian Klok, Paul Schram of Wightman, Leslie Dickinson of Foster Swift, Julie Johnston and 2 interested people. Supervisor Sorensen called the meeting to order at 7:00 pm.

CONSENT AGENDA:

Items on the consent agenda:

- a) Board Meeting Minutes of February 8, 2021
- b) Closed Session Minutes from February 8, 2021 (available in Clerks Office to review)
- c) Receipts and Disbursements Report
- d) Treasurers Report
- e) Kalamazoo County Solid Waste Plan Amendment

Motion by Frederick, supported by Janssen to approve the consent agenda as written.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none

Absent: Vlietstra

Motion carried 6-0

ADDITIONS OR DELETIONS TO AGENDA:

Motion by Tuinstra, supported by Williams to approve the agenda as written.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none

Absent: Vlietstra

Motion carried 6-0

CITIZEN COMMENTS:

Comments about lack of ability by several citizens to be able to speak at the last meeting.

Comment by Travis Bartholomew from RCKC; stopping in to say hi and keep up the line of communication between RCKC and Cooper Township.

CONSIDER FIRE DEPARTMENT REPORTS:

- Chiefs Reports
- Assistant Chiefs Report

Motion by Frederick, supported by Tuinstra to approve the reports and the additional expenditures for the 2020/2021 Budget listed on the Assistant Chiefs Report (drain/floor repairs in fire bay and electric scene fans).

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none

Absent: Vlietstra

Motion carried 6-0

PROPOSAL BY PAUL SCHRAM OF WIGHTMAN & ASSOCIATES - SOLUTION TO THE RIVERVIEW DRAINAGE PROBLEM:

Motion by DeAnna, supported by Williams to table this topic until firm bids for the projects are received.

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none

Absent: Vlietstra

Motion carried 6-0

CONSIDER AMENDMENTS TO THE 2020/2021 FISCAL YEAR BUDGET.

Motion by DeHaan, supported by Sorensen to approve as written.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none

Absent: Vlietstra

Motion carried 6-0

APPOINT THE FIRM OF SIEGFRIED CRANDALL AS TOWNSHIP AUDITORS FOR FISCAL YEAR 2021/2022 AND AUTHORIZE CLERK TO SIGN AUDIT LETTER OF UNDERSTANDING.

Motion by Janssen, supported by Tuinstra to appoint.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none

Absent: Vlietstra

Motion carried 6-0

APPOINT PREIN & NEWHOFF AS TOWNSHIP ENGINEERS FOR THE 2021/2022 FISCAL YEAR:

Motion by DeHaan, supported by Tuinstra to appoint.

Roll Call Vote:

Frederick, Janssen, Sorensen, DeHaan, Tuinstra

No: Williams

Absent: Vlietstra

Motion carried 5-1

APPOINT WIGHTMAN & ASSOCIATES ENGINEERING AS ALTERNATE TOWNSHIP ENGINEERS ON SPECIAL PROJECTS FOR THE 2021/2022 FISCAL YEAR:

Motion by Frederick, supported by Williams to appoint.

Roll Call Vote:

Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none

Absent: Vlietstra

Motion carried 6-0

APPOINT JULIE JOHNSTON, A.I.C.P. AS TOWNSHIP PLANNING/ZONING COORDINATOR FOR THE 2021/2022 FISCAL YEAR:

Motion by Frederick, supported by Janssen to appoint.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none

Absent: Vlietstra

Motion carried 6-0

APPOINT MICHAEL HOMIER OF FOSTER SWIFT AS TOWNSHIP ATTORNEY WITH ROXANNE SEEGER OF BAUCKHAM, SPARKS, ROLFE, LOHRSTORFER & THALL, P.C. AS ORDINANCE ENFORCEMENT COUNSEL FOR THE 2021/2022 FISCAL YEAR:

Motion by DeHaan, supported by Janssen to appoint.

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none

Absent: Vlietstra

Motion carried 6-0

ADOPT MEETING SCHEDULE FOR THE 2021/2022 FISCAL YEAR:

Motion by Sorensen, supported by Williams to adopt.

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none

Absent: Vlietstra

Motion carried 6-0

ADOPT FEE SCHEDULE FOR THE 2021/2022 FISCAL YEAR:

Motion by Williams, supported by Vlietstra to adopt.

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none

Absent: Vlietstra

Motion carried 6-0

DESIGNATE TCF BANK; CIBA; FLAGSTAR BANK; ADVIA CREDIT UNION; MERCANTILE BANK; PNC; COMERICA; CONSUMERS CREDIT UNION; MULTI-BANK SECURITIES; FIFTH-THIRD BANK; HUNTINGTON BANK; FND OF MICHIGAN AND ANY OTHER FDIC INSURED INSTITUTIONS AS DEPOSITORIES OF TOWNSHIP FUNDS FOR THE 2021/2022 FISCAL YEAR:

Motion by Williams, supported by Janssen to approve.

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none

Absent: Vlietstra

Motion carried 6-0

APPROVE HOURLY WAGE AND PER DIEM FOR FISCAL YEAR 2021/2022:

Motion by Williams to enact a wage freeze for the year. Motion dies for lack of support.

Motion by Frederick, supported by Tuinstra to approve as written.

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra

No: Williams

Absent: Vlietstra

Motion carried 5-1

MOTION TO ALLOW THE SUPERVISOR, CLERK, AND TREASURER TO ABSTAIN FROM VOTING ON THEIR INDIVIDUAL SALARIES:

Motion by Frederick, supported by Tuinstra to allow.

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none
Absent: Vlietstra
Motion carried 6-0

RESOLUTION 21-196 TO ESTABLISH TOWNSHIP TREASURERS SALARY AT \$61,310.00 FOR 2021/2022 FISCAL YEAR:

Motion by Frederick, supported by Janssen to adopt Resolution 21-196.
Yes: Frederick, Janssen, Sorensen, Tuinstra
No: Williams
Absent: Vlietstra
Abstain: DeHaan
Motion carried 4-1

RESOLUTION 21-195 TO ESTABLISH TOWNSHIP CLERKS SALARY AT \$61,310.00 FOR 2021/2022 FISCAL YEAR:

Motion by DeHaan, supported by Frederick to adopt Resolution 21-195.
Yes: Frederick, Sorensen, DeHaan, Tuinstra
No: Williams
Absent: Vlietstra
Abstain: Janssen
Motion carried 4-1

RESOLUTION 21-194 TO ESTABLISH TOWNSHIP SUPERVISORS SALARY AT \$61,310.00 FOR 2021/2022 FISCAL YEAR:

Motion by Frederick, supported by Janssen to adopt Resolution 21-194.
Yes: Frederick, Janssen, DeHaan, Tuinstra
No: Williams
Absent: Vlietstra
Abstain: Sorensen
Motion carried 4-1

RESOLUTION 21-199 FOR PROPERTY TAX PAYMENT DESIGNEE APPOINTMENTS FOR FISCAL YEAR 2021/2022:

Motion by DeHaan, supported by Janssen to adopt Resolution 21-199.
Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams
No: none
Absent: Vlietstra
Motion carried 6-0

APPROVAL TO SIGN AND PAY 2021/2022 INSURANCE BINDERS:

Motion by Tuinstra, supported by Janssen to approve.
Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams
No: none
Absent: Vlietstra
Motion carried 6-0

RE-APPOINT DAVID FOOY, JOHN CORKE, AND CHRIS FEIL TO A 3-YEAR TERM ON THE PLANNING COMMISSION:

Motion by Sorensen, supported by Williams to re-appoint Fooy, Corke, and Feil.
Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams
No: none
Absent: Vlietstra

Motion carried 6-0

APPROVAL FOR CLERK TO CONTINUE ADMINISTERING SCHOOL ELECTIONS FOR GULL LAKE, OTSEGO, PLAINWELL, PARCHMENT, KRESA, AAESA AND KVCC FOR ANOTHER 4 YEAR TERM:

Motion by Williams, supported by Frederick to approve.

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none

Absent: Vlietstra

Motion carried 6-0

DISCUSSION ON UPDATED 2021 UTILITY RATES FROM KALAMAZOO CITY:

RESOLUTION 21-193 INTRODUCING ORDINANCE NO 259 (ANIMALS AND HONEY BEES):

Motion by Williams, supported by Janssen to adopt Resolution 21-197, including the revisions to the ordinance discussed during the meeting.

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none

Absent: Vlietstra

Motion carried 6-0

APPOINT NEW ELECTION COMMISSION MEMBERS AND SET THE APRIL 12, 2021 ELECTION COMMISSION MEETING FOR 6:30PM:

Motion by Janssen, supported by Sorensen to re-appoint Jim Frederick and appoint Dan Williams to the Election Commission Board and to set the next meeting for 6:30pm on April 12, 2021.

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none

Absent: Vlietstra

Motion carried 6-0

APPOINT ROB BRICKER AS ALTERNATE TO BOARD OF REVIEW FOR A TERM TO EXPIRE DECEMBER 2022:

Motion by Frederick, supported by DeHaan to appoint.

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Williams

No: none

Absent: Vlietstra

Motion carried 6-0

TRUSTEE COMMENTS:

There being no further business to come before the board, the meeting was adjourned at 9:45 pm.

DeAnna Janssen, Clerk

Attested: Jeff R. Sorensen, Supervisor

I, the undersigned DeAnna Janssen, the duly qualified and elected Clerk for the Charter Township of Cooper, Kalamazoo County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of

certain proceedings taken by the Township Board of said Township at a regular (electronic) board meeting held on the 8th day of March, 2021.

DeAnna Janssen, Clerk
Cooper Charter Township