

THE CHARTER TOWNSHIP OF COOPER
Regular Township Board Meeting
February 8, 2021

The regular meeting of the Cooper Charter Township Board was held, via Zoom Electronic Meeting, on Monday, February 8, 2021.

MEMBERS PRESENT:

Supervisor, Jeff Sorensen.... attending virtually from Cooper Township, MI;
Clerk, DeAnna Janssen.... attending virtually from Cooper Township, MI;
Treasurer, Carol DeHaan.... attending virtually from Cooper Township, MI;
Trustee, Jim Frederick.... attending virtually from Cooper Township, MI;
Trustee, Fred Vlietstra.... attending virtually from Cooper Township, MI;
Trustee, Dan Williams.... attending virtually from Cooper Township, MI;
Trustee, Adam Tuinstra.... attending virtually from Cooper Township, MI.

MEMBERS ABSENT:

None.

Also present was Leslie Dickinson of Foster Swift and 8 interested people. Supervisor Sorensen called the meeting to order at 7:00 pm.

CONSENT AGENDA:

Items on the consent agenda were:

- a) Special Board Work Session Minutes of January 7, 2021
- b) Board Meeting Minutes of January 11, 2021
- c) Receipts and Disbursements Report
- d) Treasurers Report
- e) Bi-Annual Treasurer's Investment Report
- f) Year End Assessor's Report
- g) Constellation Trust 4th Quarter Report
- h) 4th Quarter HHW Reporter

Motion by Frederick, supported by Vlietstra to approve the consent agenda as written.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Vlietstra

No: none

Absent: Williams (zoom issues)

Motion carried 6-0

ADDITIONS OR DELETIONS TO AGENDA:

Motion by Janssen, supported by DeHaan to approve the agenda as written.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Vlietstra, Williams

No: none

Absent: none

Motion carried 7-0

CITIZEN COMMENTS ON NON-AGENDA ITEMS:

Questions were asked by one resident about the Agricultural Zoning Ordinance on the agenda.

CONSIDER FIRE DEPARTMENT REPORTS:

- Chiefs Reports

Motion by Vlietstra, supported by Janssen to approve.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Vlietstra, Williams

No: none

Absent: none

Motion carried 7-0

REQUEST TO ENTER INTO CLOSED SESSION TO DISCUSS KALAMAZOO WATER AND WASTEWATER COMMISSION LEGAL OPINION AND PENDING AGREEMENTS.

Motion by Vlietstra, supported by Williams to go into closed session to hear legal opinions from the Wastewater Commission Attorney.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Vlietstra, Williams

No: none

Absent: none

Motion carried 7-0

REQUEST TO EXIT CLOSED SESSION.

Motion by Vlietstra, supported by Williams to leave closed session.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Vlietstra, Williams

No: none

Absent: none

Motion carried 7-0

CONSIDER RESOLUTION NO. 21-186 APPROVING WATER SERVICES AGREEMENT.

Motion by Frederick, supported by DeHaan to adopt Resolution 21-186, including the minor revisions provided by Rich Pearson earlier in the day.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Vlietstra, Williams

No: none

Absent: none

Motion carried 7-0

CONSIDER RESOLUTION NO. 21-187 APPROVING THIRD AMENDED AND RESTATED INTERGOVERNMENTAL AGREEMENT WITH KALAMAZOO WATER AND WASTEWATER COMMISSION.

Motion by Sorensen, supported by Vlietstra to adopt Resolution 21-187, including the minor revisions provided by Rich Pearson earlier in the day.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Vlietstra, Williams

No: none

Absent: none

Motion carried 7-0

PUBLIC HEARING ON THE 2021/2022 FISCAL YEAR GENERAL FUND BUDGET:

Motion by Janssen, supported by Vlietstra to open the Public Hearing.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Vlietstra, Williams

No: none

Absent: none

Motion carried 7-0

The Public Hearing on the 2021/2022 General Fund Budget was called to order.

The Clerk presented to the board the Notice of Public Hearing & Proof of Publication. No written comments were received by the Clerk. The Supervisor asked for public comments, there were none.

Motion by Vlietstra, supported by DeHaan to close the Public Hearing on the 2021/2022 General Fund Budget for the fiscal year ending on March 31, 2022 at the highest functioning level in the amount of \$1,651,450.00 for revenues and \$1,651,450.00 for expenditures, and

Furthermore, be it moved that the total millage to be levied in the 2021/2022 fiscal year is expected to generate approximately \$255,000.00 in revenues of which \$200,000.00 will be used for the purpose of funding road maintenance and construction and the balance to offset the expenses incurred in the other departments, and

Furthermore, be it moved that this budget be compared with actual expenditures on a periodic basis throughout the budget year that the budget be amended as necessary to prevent the expenditure of funds in excess of the budgeted amount. Also, that the Supervisor and the Clerk be authorized to transfer up to \$50,000.00 between functions if necessary.

And, finally, be it moved to adopt the Budget and Appropriations Act Resolution of Cooper Charter Township for the fiscal year ending March 31, 2022

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Vlietstra, Williams

No: none

Absent: none

Motion carried 7-0

ADOPTION OF SPECIAL FUNDS FOR THE 2021/2022 FISCAL YEAR:

Motion by Janssen, supported by Vlietstra to adopt the 2021/2022 Public Improvement, Fire Capitol Improvement, Water & Sewer, Street Light, Collingwood & G Ave Special Assessment Sewer, Building Department, Retiree Health, Capital Project, and Solid Waste & Recycling Fund Budgets as written.

There were no other comments from the board or public.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Vlietstra, Williams

No: none

Absent: none

Motion carried 7-0

CONSIDER RESOLUTION NO. 21-190 ADOPTING THE 2021 POVERTY EXEMPTION GUIDELINES:

Motion by DeHaan, supported by Frederick to adopt Resolution 21-190, including the chart revisions provided by Janssen during the meeting.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Vlietstra, Williams

No: none

Absent: none

Motion carried 7-0

CONSIDER RESOLUTION NO. 21-191 ALLOWING A QUALIFIED PROPERTY OWNER TO FILE A WRITTEN REQUEST WITH THE JULY OR DECEMBER BOARD OF REVIEW TO CLAIM A PRINCIPLE RESIDENCE ECEMPTION:

Motion by Janssen, supported by Tuinstra to adopt Resolution 21-191.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Vlietstra, Williams

No: none

Absent: none

Motion carried 7-0

CONSIDER RESOLUTION NO. 21-192 PROPERTY TAX EXEMPTION APPLICATION:

Motion by Vlietstra, supported by Williams to adopt Resolution 21-192.

Roll Call Vote:

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Vlietstra, Williams

No: none

Absent: none

Motion carried 7-0

STAFF MEMO AND RESOLUTION 21-198 TO ADOPT ORDINANCE NO. 258, AN ORDINANCE TO ADOPT AMENDMENTS TO THE AGRICULTURAL DISTRICT AND USES:

Motion by Janssen, supported by DeHaan to adopt Resolution 21-198.

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Vlietstra, Williams

No: none

Absent: none

Motion carried 7-0

STAFF MEMO AND RESOLUTION 21-197 TO ADOPT ORDINANCE NO. 257, AN ORDINANCE AMENDMENT TO ACCESSORY BUILDING REQUIREMENTS:

Motion by Frederick, supported by Janssen to adopt Resolution 21-197, including the revisions to the ordinance provided to the board by Julie Johnston, prior to the meeting.

Yes: Frederick, Janssen, Sorensen, DeHaan, Tuinstra, Vlietstra, Williams

No: none

Absent: none

Motion carried 7-0

2021-2022 ROAD PROJECTS:

No discussion, tabled until March 8th meeting.

TRUSTEE COMMENTS:

There being no further business to come before the board, the meeting was adjourned at 9:16 pm.

DeAnna Janssen, Clerk

Attested: Jeff R. Sorensen, Supervisor

I, the undersigned DeAnna Janssen, the duly qualified and elected Clerk for the Charter Township of Cooper, Kalamazoo County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular (electronic) board meeting held on the 8th day of February, 2021.

DeAnna Janssen, Clerk
Cooper Charter Township