

THE CHARTER TOWNSHIP OF COOPER
Regular Township Board Meeting
March 16, 2020

The regular meeting of the Cooper Charter Township Board was held, on Monday, February 16, 2020 at the Cooper Charter Township Hall, 1590 West D. Avenue, Kalamazoo MI.

MEMBERS PRESENT:

Supervisor, Jeff Sorensen
Clerk, DeAnna Janssen
Trustee, Jim Frederick
Trustee, Bob Schiedel
Trustee, Fred Vlietstra
Trustee, Rob Bricker

MEMBERS ABSENT:

Treasurer, Carol DeHaan

Also present was Zoning Administrator Russ Wicklund, Chief Emig and approximately 5 interested people. Supervisor Sorensen called the meeting to order at 7:00 pm and all joined in the Pledge of Allegiance.

CONSENT AGENDA:

Items on the consent agenda were:

- a. Minutes of February 10, 2020 Meeting
- b. January Treasurers Report
- c. February Receipts and Disbursements Report

The board and citizens were asked if they wanted any items removed from the consent agenda. Motion by Schiedel, supported by Vlietstra to approve the consent agenda as written. Motion carried 6-0.

ADDITIONS OR DELETIONS TO AGENDA:

Clerk Janssen would like to add Setting the Public Hearing Date for Street Light and Solid Waste Districts to the Agenda as well as a discussion about closing the office to the public. Motion by Bricker supported by Frederick to approve the agenda as amended. Motion carried 6-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS:

None

FIRE DEPARTMENT REPORTS:

- a. Chiefs Report
- b. Assistant Chiefs Report

Motion by Schiedel supported by Frederick to accept the Chiefs and Assistant Chiefs reports and to allow the fire department to reallocate some of the remaining 2019/2020 fire budget to projects they had budgeted for 2020/2021. Motion carried 6-0.

CONSIDER AMENDMENTS TO THE 2019/2020 FISCAL YEAR BUDGET:

Motion by Bricker, supported by Frederick to approve all amendments. Motion carried 6-0.

CONSIDER STEP 2 APPLICATION FOR CONDOMINIUM SUBDIVISION AT 10311 N 22ND STREET – STEVE TAPLIN:

Motion by Schiedel, supported by Janssen to approve Step 2, including a variance to allow adherence to the Road Commission standards for cul-de-sac on this project. Motion carried 6-0

DISCUSSION – KCSO – OFFICE OF EMERGENCY MANAGEMENT:

Motion by Janssen, supported by Bricker to participate in the Kalamazoo County Hazard Mitigation Plan presented by Andrew Alspach. Motion carried 6-0.

DISCUSSION – ASSESSORS REQUEST FOR PART TIME HELP:

Motion by Schiedel, supported by Vlietstra to approve request. Motion carried 6-0.

APPOINT THE FIRM OF SIEGFRIED CRANDALL AS TOWNSHIP AUDITORS FOR FISCAL YEAR 2020/2021 AND AUTHORIZE CLERK TO SIGN AUDIT LETTER OF UNDERSTANDING:

Motion by Vlietstra, supported by Schiedel to appoint. Motion carried 6-0

APPOINT PREIN & NEWHOFF AS TOWNSHIP ENGINEERS FOR THE FISCAL YEAR 2020/2021:

Motion by Schiedel, supported by Janssen to appoint. Motion carried 6-0

APPOINT WIGHTMAN & ASSOCIATES AS ALTERNATE TOWNSHIP ENGINEERS ON SPECIAL PROJECTS FOR THE 2020/2021 FISCAL YEAR:

Motion by Vlietstra, supported by Bricker to appoint. Motion carried 6-0

APPOINT RUSS WICKLUND, AICP AS TOWNSHIP ZONING COORDINATOR FOR THE 2020/2021 FISCAL YEAR:

Motion by Janssen, supported by Vlietstra to appoint. Motion carried 6-0

APPOINT MICHAEL D HOMIER OF FOSTER SWIFT AS TOWNSHIP ATTORNEY WITH ROXANNE SEEGER OF BAUCKHAM, SPARKS, ROLFE, LOHRSTORFER & THALL, P.C. AS ORDINANCE ENFORCEMENT COUNSEL FOR THE 2020/2021 FISCAL YEAR:

Motion by Vlietstra, supported by Janssen to appoint. Motion carried 6-0

ADOPT MEETING SCHEDULE FOR THE 2020/2021 FISCAL YEAR:

Motion by Janssen, supported by Frederick to adopt. Motion carried 6-0

ADOPT FEE SCHEDULE FOR THE 2020/2021 FISCAL YEAR:

Motion by Frederick, supported by Schiedel to adopt. Motion carried 6-0

DESIGNATE CHEMICAL BANK; PRIVATE BANK; FLAGSTAR BANK; ADVIA CREDIT UNION; MERCANTILE BANK; PNC; COMERICA; CONSUMERS CREDIT UNION; MULTI-BANK SECURITIES; FIFTH-THIRD BANK; HUNTINGTON BANK; FND OF MICHIGAN AND ANY OTHER FDIC INSURED INSTITUTIONS AS DEPOSITORIES OF TOWNSHIP FUNDS FOR THE 2020/2021 FISCAL YEAR:

Motion by Frederick, supported by Vlietstra to designate as written. Motion carried 6-0

HOURLY WAGE AND PER DIEM FOR FISCAL YEAR 2020/2021:

Motion by Vlietstra, supported by Bricker to approve. Motion carried 6-0

RESOLUTION NO 20-168 TO INTRODUCE ORDINANCE NO. 254 TO AMEND SITE CONCOMINIUM ORDINANCE:

Motion by Janssen, supported by Vlietstra to adopt Resolution 20-168.

Roll Call Vote:

Yes: Vlietstra, Janssen, Sorensen, Schiedel, Frederick, Bricker

No: none

Absent: DeHaan

Motion carried 6-0

RESOLUTION NO 20-169 TO INTRODUCE ORDINANCE NO. 255, AN ORDINANCE TO ADOPT AMENDMENTS TO THE TOWNSHIP ZONING ORDINANCE:

Motion by Vlietstra, supported by Frederick to adopt Resolution 20-169.

Roll Call Vote:

Yes: Vlietstra, Janssen, Sorensen, Schiedel, Frederick, Bricker

No: none

Absent: DeHaan

Motion carried 6-0

RESOLUTION NO 20-170 SUPPORTING PURSUIT OF ANY NEEDED APPROVALS AND FUNDING TO DESIGN AND BUILD U.S. 131 INTERCHANGE AS RECOMMENDED BY MICHIGAN DEPARTMENT OF TRANSPORTATION:

Motion by Bricker, supported by Schiedel to adopt Resolution 20-170.

Roll Call Vote:

Yes: Vlietstra, Janssen, Sorensen, Schiedel, Frederick, Bricker

No: none

Absent: DeHaan

Motion carried 6-0.

MOTION TO ALLOW THE SUPERVISOR AND CLERK TO ABSTAIN FROM VOTING ON THEIR INDIVIDUAL SALARIES:

Motion by Frederick, supported by Vlietstra to approve. Motion carried 6-0.

RESOLUTION NO 20-171 TO ESTABLISH TOWNSHIP TREASURERS SALARY AT \$58,952.00 FOR THE 2020/2021 FISCAL YEAR:

Motion by Vlietstra, supported by Frederick to adopt Resolution 20-171.

Roll Call Vote:

Yes: Vlietstra, Janssen, Sorensen, Schiedel, Frederick, Bricker

No: none

Absent: DeHaan

Motion carried 6-0

RESOLUTION NO 20-172 TO ESTABLISH TOWNSHIP CLERKS SALARY AT \$58,952.00 FOR THE 2020/2021 FISCAL YEAR:

Motion by Vlietstra, supported by Bricker to adopt Resolution 20-172.

Roll Call Vote:

Yes: Vlietstra, Sorensen, Schiedel, Frederick, Bricker

No: none

Abstain: Janssen

Absent: DeHaan

Motion carried 5-0

RESOLUTION NO 20-173 TO ESTABLISH TOWNSHIP SUPERVISORS SALARY AT \$58,952.00 FOR THE 2020/2021 FISCAL YEAR:

Motion by Janssen, supported by Vlietstra to adopt Resolution 20-173.

Roll Call Vote:

Yes: Vlietstra, Janssen, Schiedel, Frederick, Bricker

No: none

Abstain: Sorensen

Absent: DeHaan

Motion carried 5-0

RESOLUTION NO 20-174 FOR PROPERTY TAX PAYMENT DESIGNEE APPOINTMENTS:

Motion by Frederick, supported by Vlietstra to adopt Resolution 20-174.

Roll Call Vote:

Yes: Vlietstra, Janssen, Sorensen, Schiedel, Frederick, Bricker

No: none

Absent: DeHaan

Motion carried 6-0

APPROVAL TO SIGN AND PAY BINDERS FOR TOWNSHIP INSURANCES:

Motion by Janssen, supported by Bricker to approve. Motion carried 6-0.

CONSIDER RE-APPOINTING ALAN ASSELMEIER, JIM FREDERICK, JASON WIERSMA, AND LEN BOEKHOVEN TO THE PLANNING COMMISSION FOR A 3 YEAR TERM TO EXPIRE APRIL 2023:

Motion by Vlietstra, supported by Janssen to approve. Motion carried 6-0.

CONSIDER REQUEST FROM SINA MCKAY TO COMBINE PARCELS 3902-26-476-050 AND 060 AT 2919 MCKINLEY:

Motion by Vlietstra, supported by Janssen to approve. Motion carried 6-0.

SET MAY 11, 2020 FOR PUBLIC HEARING ON STREET LIGHTS & SOLID WASTE DISTRICTS:

Motion by Vlietstra, supported by Janssen to approve. Motion carried 6-0.

DISCUSSION – OFFICE CLOSED TO PUBLIC:

Motion by Janssen, supported by Frederick to approved to close township office to the public until April 6th and stop hall rentals until May 1st. Motion carried 6-0.

TRUSTEE COMMENTS:

Janssen mentioned that an Election Commission meeting would still need to be had in April to approve election workers for the May 5th election. Day and time will be conveyed to the commission members.

There being no further business to come before the board, the meeting was adjourned at 8:30pm.

DeAnna Janssen, Clerk

Attested by: Jeff R. Sorensen, Supervisor

I, the undersigned DeAnna Janssen, the duly qualified and elected Clerk for the Charter Township of Cooper, Kalamazoo County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 16th day of March 16, 2020.

DeAnna Janssen, Clerk
Cooper Charter Township