

**THE CHARTER TOWNSHIP OF COOPER**  
**Township Board Meeting**  
**February 11, 2019**

The regular meeting of the Cooper Charter Township Board was held, on Monday, February 11, 2019 at the Cooper Charter Township Hall, 1590 West D. Avenue, Kalamazoo MI.

**MEMBERS PRESENT:**

Supervisor, Jeff Sorensen  
Treasurer, Carol DeHaan  
Clerk, DeAnna Janssen  
Trustee, Jim Frederick  
Trustee, Fred Vlietstra  
Trustee, Brenda Buiskool  
Trustee, Bob Schiedel

**MEMBERS ABSENT:**

None

Also present was Chief Emig and approximately 8 interested people. Supervisor Sorensen called the meeting to order at 7:00 pm and all joined in the Pledge of Allegiance.

**CONSENT AGENDA:**

Items on the consent agenda were:

- a. Minutes of January 11, 2019 Special Board Meeting
- b. Minutes of January 14, 2019 Meeting
- c. Assessor's Year in Review Report
- d. Constellation Trust 4<sup>th</sup> Quarter Report
- e. 4<sup>th</sup> Quarter HHW Newsletter

The board and citizens were asked if they wanted any items removed from the consent agenda. Motion by Schiedel, supported by Vlietstra to approve the consent agenda. Motion carried 7-0.

**ADDITIONS OR DELETIONS TO AGENDA:**

Motion by Frederick, supported by Schiedel to approve the agenda. Motion carried 7-0.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS:** There were none.

**FIRE DEPARTMENT REPORTS:**

- a. Chiefs Report
- b. Assistant Chiefs Report

Motion by Janssen, supported by Vlietstra to accept these reports. Motion carried 7-0.

**RIVERVIEW (G TO BRACKETT) ROAD/SEWER PROJECT DISCUSSION:**

Discussion with Paul Schram from Wightman and John Crumb from Gull Lake Sewer & Water regarding the need, timeline, cost sharing, and process of moving forward with Riverview (G to Brackett) Road/Sewer Project. Plans for an informational meeting with the affected property owners is being planned for March. Prior to the Road Commission awarding the bid in April, the Township will need to formally approve/disapprove the project.

**ACCEPT CERTIFICATE OF APPRECIATION FROM THE US COAST GUARD AUXILIARY**

Motion by DeHaan, supported by Buiskool to accept the certificate. Motion carried 7-0.

**CONSIDER RESOLUTION NO. 19-134 ADOPTING ORDINANCE NO. 250, AN ORDINANCE PROHIBITING MARIHUANA ESTABLISHMENTS UNDER INITIATED LAW 1 OF 2018, THE MICHIGAN REGULATION AND TAXATION OF MARIHUANA ACT:**

Motion by Schiedel, supported by Frederick to Adopt Resolution 19-134.

Roll Call Vote:

Yes: Vlietstra, Frederick, Janssen, Sorensen, DeHaan, Schiedel, Buiskool

No: none

Absent: none

Motion carried 7-0.

**CONSIDER RESOLUTION NO. 19-135 ADOPTING THE 2019 POVERTY EXEMPTION GUIDELINES:**

Motion by Frederick, supported by Buiskool to Adopt Resolution 19-135.

Roll Call Vote:

Yes: Vlietstra, Frederick, Janssen, Sorensen, DeHaan, Schiedel, Buiskool

No: none

Absent: none

Motion carried 7-0.

**CONSIDER RESOLUTION NO. 19-136 ADOPTING THE NEW FOIA GUIDELINES:**

Motion by Vlietstra, supported by Buiskool to Adopt Resolution 19-136.

Roll Call Vote:

Yes: Vlietstra, Frederick, Janssen, Sorensen, DeHaan, Schiedel, Buiskool

No: none

Absent: none

Motion carried 7-0.

**APPOINT KAT'S POLICY COMMITTEE ALTERNATE:**

Motion by Janssen, supported by DeHaan to appoint Jim Frederick to serve as the alternate member of the KAT's Policy Committee. Motion carried 7-0.

**KALAMAZOO COUNTY HOUSEHOLD HAZARDOUS WASTE CONTRACT FOR 2019:**

Motion by DeHaan, supported by Buiskool to accept the contract and set Cooper Townships monetary participation limit at \$8000.00. Motion carried 7-0.

**PUBLIC HEARING ON THE 2019/2020 FISCAL YEAR GENERAL FUND BUDGET:**

Motion by Janssen, supported by Vlietstra to open the Public Hearing. Motion carried 7-0.

The Public Hearing on the 2019/2020 General Fund Budget was called to order.

The Clerk presented to the board the Notice of Public Hearing & Proof of Publication. No written comments were received by the Clerk. The Supervisor asked for public comments, there were none.

Motion by Frederick, supported by Buiskool to close the Public Hearing on the 2019/2020 General Fund Budget for the fiscal year ending on March 31, 2020 at the highest functioning level in the amount of \$1,720,726.00 for revenues and \$1,720,726.00 for expenditures, and

Furthermore, be it moved that the total millage to be levied in the 2019-2020 fiscal year is expected to generate approximately \$234,000.00 in revenues of which \$200,000.00 will be used for the purpose of funding road maintenance and construction and the balance to offset the expenses incurred in the other departments, and

Furthermore, be it moved that this budget be compared with actual expenditures on a periodic basis throughout the budget year that the budget be amended as necessary to prevent the expenditure of funds in excess of the budgeted amount. Also, that the Supervisor and the Clerk be authorized to transfer up to \$50,000.00 between functions if necessary.

And finally, be it moved to adopt the Budget and Appropriations Act Resolution of Cooper Charter Township for the fiscal year ending March 31, 2020.

Roll Call Vote:

Yes: Vlietstra, Janssen, Sorensen, DeHaan, Schiedel, Frederick, Buiskool

No: None

Absent:

Motion Carried 7-0.

**ADOPTION OF SPECIAL FUNDS FOR THE 2019-2020 FISCAL YEAR:**

The clerk request one change. Because of a last-minute change to the quote for the road/sewer project in 2019/2020, please add a revision to the budget to reflect the \$30,000 increase to those line items in the Water & Sewer Fund.

Motion by Schiedel, supported by Buiskool to adopt the 2019-2020 Public Improvement, Fire Capitol Improvement, Water & Sewer, Street Light, Collingwood & G Avenue Special Assessment Sewer, Building Department, Retiree Health, Capital Project, and Solid Waste & Recycling Fund budgets as amended.

There were no other comments from the board or public.

Roll Call Vote:

Yes: Vlietstra, Janssen, Sorensen, DeHaan, Schiedel, Frederick, Buiskool

No: None

Absent:

Motion carried: 7-0

**CONSIDER LETTER OF SUPPORT FOR TRANSFER OF PARCHMENT WATER MAIN OWNERSHIP TO KALAMAZOO CITY:**

Motion by DeHaan, supported by Vlietstra to approve this letter of support. Motion carried 7-0.

**TRUSTEE COMMENTS:**

There being no further business to come before the board, the meeting was adjourned at 8:00 pm.

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DeAnna Janssen, Clerk

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Attested by: Jeff R. Sorensen, Supervisor

I, the undersigned DeAnna Janssen, the duly qualified and elected Clerk for the Charter Township of Cooper, Kalamazoo County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 11<sup>th</sup> day of February 2019.

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DeAnna Janssen, Clerk  
Cooper Charter Township