

THE CHARTER TOWNSHIP OF COOPER
Township Board Meeting
March 13, 2018

The regular meeting of the Cooper Charter Township Board was held on Monday, March 12, 2018 at the Cooper Charter Township Hall, 1590 West D. Avenue, Kalamazoo MI.

MEMBERS PRESENT:

Supervisor, Jeff Sorensen
Clerk, DeAnna Janssen
Treasurer, Carol DeHaan
Trustee, Bob Schiedel
Trustee, Jim Frederick
Trustee, Fred Vlietstra

MEMBERS ABSENT:

Trustee, Brenda Buiskool

Also present was approximately 12 interested people. Supervisor Sorensen called the meeting to order at 6:00 pm and all joined in the Pledge of Allegiance.

CONSENT AGENDA:

Items on the consent agenda were:

- a. Minutes of February 12, 2018 Meeting
- b. Receipts and Disbursements Report
- c. Letter to Road Commission of Kalamazoo County
- d. Letter of Support – Kalamazoo County Hazardous Materials Team

The board and citizens were asked if they wanted to have any items removed from the consent agenda. There were none. Motion by Vlietstra, supported by Frederick to approve the consent agenda. Motion carried 6-0.

ADDITIONS OR DELETIONS TO AGENDA:

Motion by Schiedel, supported by DeHaan to approve the agenda. Motion carried 6-0.

GULL LAKE SEWER AND WATER AUTHORITY:

John Crumb, Jim Stoneburner, and Rich Pearson presented information from GLSW regarding a 4-year step process for raising the user rate fees for Cooper Township Residents connected to Sewer and/or Water.

RESOLUTION NO. 18-114 GULL LAKE SEWER WATER USER RATE ADJUSTMENTS

Motion by DeHaan, supported by Schiedel to Adopt Resolution 18-114.

Roll Call Vote:

Yes: DeHaan, Schiedel, Vlietstra, Frederick, Janssen, Sorensen

No:

Absent: Buiskool

Motion carried 6-0.

RIVER TO RIVER TRAIL PLAN PRESENTATION BY SUZANNAH DENEAU, WIGHTMAN & ASSOCIATES

Concerns mentioned by Greg Hill and Dan Klein about the “preferred” trail crossing their properties.

CITIZEN COMMENTS:

None

FIRE DEPARTMENT REPORTS & STATS

Motion by Vlietstra, supported by Frederick to accept the FD Reports. Motion carried 6-0

Motion by Schiedel, supported by Vlietstra to allow 6 firefighters to attend the FDIC Education Conference. Motion carried 6-0.

PLANNING COMMISSION RE-APPOINTMENTS:

Motion by Frederick, supported by Janssen to reappoint Mark Reynolds, John Corke, and Rob Bricker to the Cooper Township Planning Commission for a 3-year term to expire April 2021. Motion carried 6-0.

RESOLUTION NO. 18-110 INTRODUCING CONSUMERS ENERGY ELECTRIC FRANCHISE RENEWAL ORDINANCE NO. 246.

Motion by Janssen, supported by Vlietstra to Adopt Resolution 18-110.

Roll Call Vote:

Yes: DeHaan, Schiedel, Vlietstra, Frederick, Janssen, Sorensen

No:

Absent: Brenda

Motion carried 6-0.

RESOLUTION NO. 18-111 TOWNSHIP MILLAGE BALLOT PROPOSAL FOR AUGUST 2018

Motion by Frederick, supported by DeHaan to Adopt Resolution 18-111.

Roll Call Vote:

Yes: DeHaan, Schiedel, Vlietstra, Frederick, Janssen, Sorensen

No:

Absent: Brenda

Motion carried 6-0.

AMENDMENTS TO THE 2017/2018 FISCAL YEAR BUDGET

Motion by DeHaan, supported by Frederick to approve the budget amendments for the 2017/2018 budget.

Roll Call Vote:

Yes: DeHaan, Schiedel, Vlietstra, Frederick, Janssen, Sorensen

No:

Absent: Brenda

Motion carried 6-0

LAWN MAINTENANCE BIDS FOR THE 2018 LAWN CARE SEASON

Motion by DeHaan, supported by Schiedel to approve Property Revolution for the 2018/2019 Lawn Maintenance Contract. Motion carried 6-0.

BUILDING MAINTENANCE BIDS FOR THE 2018/2019 FISCAL YEAR

Motion by Vlietstra, supported by Frederick to allow the executive board to re-interview several of the companies and then make a decision for the 2018/2019 Building Maintenance Contract. Motion carried 6-0.

APPOINT TOWNSHIP AUDITORS FOR FISCAL YEAR 2018/2019

Motion by Janssen, supported by DeHaan to appoint Siegfried Crandall as Township Auditors for fiscal year 2018/2019 and direct the clerk to sign the audit letter of understanding. Motion Carried 6-0.

APPOINT TOWNSHIP ENGINEERS FOR FISCAL YEAR 2018/2019

Motion by Schiedel, supported by Frederick to appoint Prein & Newhoff as Township Engineers for fiscal year 2018/2019. Motion Carried 6-0.

APPOINT ALTERNATE TOWNSHIP ENGINEERS FOR FISCAL YEAR 2018/2019

Motion by DeHaan, supported by Vlietstra to appoint Wightman & Associates as Alternate Township Engineers for Special Projects during fiscal year 2018/2019. Motion Carried 6-0.

APPOINT TOWNSHIP ZONING COORDINATOR FOR FISCAL YEAR 2018/2019

Motion by Schiedel, supported by Vlietstra to appoint Russ Wicklund, AICP as Township Zoning Coordinator for fiscal year 2018/2019. Motion Carried 6-0.

APPOINT TOWNSHIP ATTORNEYS FOR FISCAL YEAR 2018/2019

Motion by Schiedel, supported by Janssen to appoint Michael D. Homier of Foster Swift as Township Attorney and Roxanne Seeber of Bauckham, Sparks, Rolfe, Lohrstorfer & Thall, P.C. as Ordinance Enforcement Counsel for fiscal year 2018/2019. Motion Carried 6-0.

ADOPT MEETING SCHEDULE FOR FISCAL YEAR 2018/2019

Motion by Frederick, supported by DeHaan to adopt the meeting dates for fiscal year 2018/2019. Motion Carried 6-0.

DESIGNATE DEPOSITORIES FOR FISCAL YEAR 2018/2019

Motion by Janssen, supported by Vlietstra to designate Chemical Bank; Bank of America; Private Bank; Flagstar Bank; Advia Credit Union; Mercantile Bank; PNC; Comerica; Consumers Credit Union; Multi-Bank Securities; Fifth Third Bank; Huntington Bank; FND of Michigan and any other FDIC Insured Institutions as depositories of Township Funds for fiscal year 2018/2019. Motion Carried 6-0.

APPROVE HOURLY WAGE AND PER DIEM FOR FISCAL YEAR 2018/2019

Motion by Frederick, supported by Vlietstra to approve the hourly wage and per diems for fiscal year 2018/2019, effective April 1, 2018. Motion Carried 6-0.

ALLOW SUPERVISOR, CLERK, AND TREASURER TO ABSTAIN FROM VOTING ON THEIR INDIVIDUAL SALARIES

Motion by Vlietstra, supported by DeHaan to approve the supervisor, clerk, and treasurer from voting on their individual salaries. Motion Carried 6-0.

RESOLUTION NO. 18-115 TO ESTABLISH TOWNSHIP TREASURERS SALARY

Motion by Frederick, supported by Vlietstra to Adopt Resolution 18-115 to establish the Township Treasurer's salary at \$58952.00 for the 2018/2019 fiscal year.

Roll Call Vote:

Yes: Schiedel, Vlietstra, Frederick, Janssen, Sorensen

No:

Absent: Buiskool

Abstained: DeHaan

Motion carried 5-0.

RESOLUTION NO. 18-116 TO ESTABLISH TOWNSHIP CLERKS SALARY

Motion by DeHaan, supported by Sorensen to Adopt Resolution 18-116 to establish the Township Treasurer's salary at \$58952.00 for the 2018/2019 fiscal year.

Roll Call Vote:

Yes: DeHaan, Schiedel, Vlietstra, Frederick, Sorensen

No:

Absent: Buiskool

Abstained: Janssen

Motion carried 5-0

RESOLUTION NO. 18-117 TO ESTABLISH TOWNSHIP SUPERVISORS SALARY

Motion by Vlietstra, supported by Frederick to Adopt Resolution 18-117 to establish the Township Supervisor’s salary at \$58952.00 for the 2018/2019 fiscal year.

Roll Call Vote:

Yes: DeHaan, Schiedel, Vlietstra, Frederick, Janssen

No:

Absent: Buiskool

Abstained: Sorensen

Motion carried 5-0

APPROVAL TO SIGN TOWNSHIP BINDERS

Motion by Frederick, supported by DeHaan to sign the binders and pay the invoice from Burnham Flower for the fiscal year 2018/2019 Township Insurance. Motion carried 6-0.

ROD AND GUN CLUB UPDATES:

Supervisor Sorensen mentioned that the Rod and Gun Club is currently putting together a list of the buildings on their Cooper Township Properties to provide to us per our request via Attorney’s letter.

RESOLUTION NO. 18-112 TO RE-APPROVE POVERTY EXEMPTION WITH ADDED ADDENDUM

Motion by Janssen, supported by Vlietstra to Adopt Resolution 18-112.

Roll Call Vote:

Yes: DeHaan, Schiedel, Vlietstra, Frederick, Janssen, Sorensen

No:

Absent: Buiskool

Motion carried 6-0

RESOLUTION NO. 18-113 PROPERTY TAX EXEMPTION APPLICATION

Motion by Vlietstra, supported by Frederick to Adopt Resolution 18-113.

Roll Call Vote:

Yes: DeHaan, Schiedel, Vlietstra, Frederick, Janssen, Sorensen

No:

Absent: Buiskool

Motion carried 6-0

TRUSTEE COMMENTS:

Supervisor mention that the RCKC came to the township to meet this month regarding some road issues in Cooper Township.

Trustee Vlietstra asked about road work planned for the Ravine Rd / 12 Street intersection.

Trustee Frederick asked about the state discussions regarding payback to the townships for veteran exemptions.

There being no further business to come before the board, the meeting was adjourned at 7:50 pm.

DeAnna Janssen, Clerk

Attested by: Jeff R. Sorensen, Supervisor

I, the undersigned DeAnna Janssen, the duly qualified and elected Clerk for the Charter Township of Cooper, Kalamazoo County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 12th day of March 2018.

DeAnna Janssen, Clerk
Cooper Charter Township