

THE CHARTER TOWNSHIP OF COOPER
Township Board Meeting
February 12 2018

The regular meeting of the Cooper Charter Township Board was held on Monday, February 12, 2018 at the Cooper Charter Township Hall, 1590 West D. Avenue, Kalamazoo MI.

MEMBERS PRESENT:

Supervisor, Jeff Sorensen
Clerk, DeAnna Janssen
Treasurer, Carol DeHaan
Trustee, Bob Schiedel
Trustee, Jim Frederick
Trustee, Fred Vlietstra

MEMBERS ABSENT:

Trustee, Brenda Buiskool.

Also present was Fire Chief Terry Emig and approximately 9 interested people. Supervisor Sorensen called the meeting to order at 7:00pm and all joined in the Pledge of Allegiance.

CONSENT AGENDA:

Items on the consent agenda were:

- a. Minutes of January 8, 2018 Meeting
- b. Minutes of January 15, 2018 Special Meeting
- c. Receipts and Disbursements Report
- d. Assessors Year in Review Report - 2017
- e. HHW 4th Quarter Report
- f. Constellation Trust Quarterly Report

The board and citizens were asked if they wanted to have any items removed from the consent agenda. There were none. Motion by Schiedel, supported by Frederick to approve the consent agenda. Motion carried 6-0.

ADDITIONS OR DELETIONS TO AGENDA:

Supervisor Sorensen asked to add the 10 Year Charter Communications Video Franchise Renewal to the Agenda as Item No. 19 and move the Knox Box Ordinance discussion up to Item E under the Fire Department Reports.

Motion by Vlietstra, supported by Schiedel to approve the agenda as amended. Motion carried 6-0.

CITIZEN COMMENTS:

Tom Fenwick, Kalamazoo Rod and Gun Club - inquiring about the current status of the issues the Township has with their current policies. No new information was available.

TRAIL PRESENTATION BY SUZANNAH DENEAU, WIGHTMAN & ASSOCIATES was deleted because Suzannah Deneau wasn't present.

FIRE DEPARTMENT REPORTS:

Discussion on Chiefs Report, Assistant Chiefs Report, 2017 Year End Truck Report, and proposed Knox Box Ordinance.

DISCUSSION OF DEMOLITION OF NEWLY ACQUIRED MCKINLEY PROPERTY BLDG:

Motion by Frederick, supported by Vlietstra to approve the demolition by Bernie's Haul-Away for \$9500.00. Motion carried 6-0.

DISCUSSION – CHANGES TO RCKC 2018 ROAD PLANS – Road Commission plans to rework the Douglas and D Ave intersection has been moved up from 2019 to 2018. The board asked the supervisor to write a letter to the Road Commission re-iterating concerns about the size of the curb cut for the fire trucks.

KALAMAZOO COUNTY HOUSEHOLD HAZARDOUS WASTE 2018 CONTRACT

Motion by Frederick, supported by Vlietstra to approve for \$8000.00 for 2018. Motion carried 6-0.

DISCUSSION – DISCONTINUATION OF FALL CURBSIDE PICK UP

Motion by Janssen, supported by Vlietstra to keep the fall and winter pick-ups for 2018. Motion carried 6-0.

REQUEST FOR PROPERTY COMBINATION OF 24-150-033 AND 24-150-034

Motion by Vlietstra, supported by Schiedel to approve the combination of these properties for tax and assessing purposes only. Motion carried 6-0.

RESOLUTION NO. 18-106 FOR POVERTY EXEMPTION

Motion by Janssen, supported by Vlietstra to Adopt Resolution 18-106.

Roll Call Vote:

Yes: Vlietstra, Janssen, Sorensen, DeHaan, Schiedel, Frederick

No: None

Absent: Buiskool

Motion carried 6-0.

PUBLIC HEARING ON THE 2018-2019 GENERAL FUND BUDGET:

Motion by Frederick, supported by Schiedel to open the Public Hearing. Motion carried 6-0.

The Public Hearing on the 2018-2019 General Fund Budge was called to order.

The Clerk presented to the board the Notice of Public Hearing & Proof of Publication. No written comments were received by the Clerk. The Supervisor asked for public comments, there were none.

Motion by Janssen, supported by Frederick to close the Public Hearing on the 2018-2019 General Fund Budget for the fiscal year ending on March 31, 2019 at the highest functioning level in the amount of \$1,422,626.00 for revenues and \$1,422,626.00 for expenditures, and

Furthermore, be it moved that the total millage to be levied in the 2018-2019 fiscal year is expected to generate approximately \$234,000.00 in revenues of which \$170,000.00 will be used for the purpose of funding road maintenance and construction and the balance to offset the expenses incurred in the other departments, and

Furthermore, be it moved that this budget be compared with actual expenditures on a periodic basis throughout the budget year that the budget be amended as necessary to prevent the expenditure of funds in excess of the budgeted amount. Also, that the Supervisor and the Clerk be authorized to transfer up to \$50,000.00 between functions if necessary.

And finally, be it moved to adopt the appropriations act of Cooper Charter Township for the fiscal year ending March 31, 2019.

Roll Call Vote:

Yes: Vlietstra, Janssen, Sorensen, DeHaan, Schiedel, Frederick

No: None

Absent: Buiskool
Motion carried 6-0.

ADOPTION OF SPECIAL FUNDS FOR THE 2018-2019 FISCAL YEAR:

Motion by Frederick, supported by DeHaan to adopt the 2018-2019 Public Improvement, Fire Capitol Improvement, Water & Sewer, Street Light, Collingwood & G Avenue Special Assessment Sewer, Building Department, Retiree Health, Capital Project, and Solid Waste & Recycling Fund budgets as presented.

The Supervisor asked for any comments from the board or the public. Question from the floor asked about the Townships policy for sewer hook-ups. Supervisor Sorensen replied that no hookup is mandated until the current system fails.

Roll Call Vote:

Yes: Vlietstra, Janssen, Sorensen, DeHaan, Schiedel, Frederick

No: None

Absent: Buiskool

Motion carried 6-0.

ADOPT RESOLUTION NO. 18-107 – REQUEST FOR SPEED STUDY ON NORTH 14TH STREET FROM WEST G AVE TO WEST E AVE.

Motion by Frederick, supported by Vlietstra to Adopt Resolution 18-107.

Roll Call Vote:

Yes: Vlietstra, Janssen, Sorensen, DeHaan, Schiedel, Frederick

No: None

Absent: Buiskool

Motion carried 6-0.

ADOPT RESOLUTION NO. 18-108 – REQUEST FOR SPEED STUDY ON WEST C AVE FROM DOUGLAS AVE TO NORTH 17TH ST.

Motion by Janssen, supported by Schiedel to Adopt Resolution 18-108.

Roll Call Vote:

Yes: Vlietstra, Janssen, Sorensen, DeHaan, Schiedel, Frederick

No: None

Absent: Buiskool

Motion carried 6-0.

ADOPT RESOLUTION NO. 18-109 – REQUEST FOR SPEED STUDY ON NORTH 12TH STREET FROM WEST B AVE TO BASELINE.

Motion by Vlietstra, supported by DeHaan to Adopt Resolution 18-109.

Roll Call Vote:

Yes: Vlietstra, Janssen, Sorensen, DeHaan, Schiedel, Frederick

No: None

Absent: Buiskool

Motion carried 6-0.

APPROVE RENEWAL OF CHARTER COMMUNICATIONS VIDEO FRANCHISE AGREEMENT

Motion by Vlietstra, supported by Janssen to approve the Charter Communications Video Franchise Agreement for another 10 years. Motion carried 6-0.

DISCUSSION – SEWER PROJECT UPDATE

Discussion regarding the updated information that Wightman Associates brought in to the office.

TRUSTEE COMMENTS:

Thank you to the assessor for the year in review report!

There being no further business to come before the board, the meeting was adjourned at 7:50 pm.

DeAnna Janssen, Clerk

Attested by: Jeff R. Sorensen, Supervisor

I, the undersigned DeAnna Janssen, the duly qualified and elected Clerk for the Charter Township of Cooper, Kalamazoo County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 12th day of February 2018.

DeAnna Janssen, Clerk
Cooper Charter Township