

THE CHARTER TOWNSHIP OF COOPER
Township Board Meeting
March 13, 2017

The regular meeting of the Cooper Charter Township Board was held on Monday, March 13, 2017 at the Cooper Charter Township Hall, 1590 West D. Avenue, Kalamazoo MI.

MEMBERS PRESENT:

Supervisor, Jeff Sorensen
Clerk, DeAnna Janssen
Treasurer, Carol DeHaan
Trustee, Brenda Buiskool – arrived late
Trustee, Bob Schiedel
Trustee, Fred Vlietstra
Trustee, Jim Frederick

MEMBERS ABSENT:

None

Also present were Township Fire Chief Terry Emig and approximately 4 interested people.

Supervisor Sorensen called the meeting to order at 7:00pm and all joined in the Pledge of Allegiance.

CONSENT AGENDA:

Items on the consent agenda were:

- a. Minutes of February 13, 2017 Meeting
- b. Receipts and Disbursements Report
- c. Life EMS December 2016/ January 2017 Operations Summary
- d. Resolution & Minutes from Election Commission Meeting
- e. Par Plan News – March 2017

The board and citizens were asked if they wanted to have any items removed from the consent agenda. There were none.

Motion by Schiedel, supported by Vlietstra to approve the consent agenda. Motion Carried 6-0.

ADDITIONS OR DELETIONS TO AGENDA: Clerk asked to remove line item 20 from the agenda.

Motion by Frederick, supported by Schiedel to approve agenda as amended. Motion carried 6-0.

CITIZEN COMMENTS: None

FIRE DEPARTMENT:

The Fire Department Reports were read and discussed.

Motion by DeHaan, supported by Vlietstra to accept the report for information. Motion carried 6-0.

REAPPOINTMENTS TO PLANNING COMMISSION:

Motion by Schiedel, supported by Vlietstra to approve the reappointment of Alan Asselmeier, Larry Stehouwer, Jim Frederick, and Leonard Boekhoven to the Cooper Township Planning Commission for a 3-year term ending April 2020.

Motion Carried 6-0.

APPOINT TOWNSHIP AUDITORS:

Motion by Janssen, supported by Frederick to appoint Siegfried Crandall as Township Auditors for fiscal year 2017-2018 and to have the clerk sign the Audit Letter of Understanding.

Motion carried 6-0.

APPOINT TOWNSHIP ENGINEERS:

Motion by DeHaan, supported by Schiedel to appoint Prein & Newhoff as Township Engineers for the fiscal year 2017-2018.

Motion carried 6-0.

APPOINT ALTERNATE TOWNSHIP ENGINEERS:

Motion by Frederick, supported by Janssen to appoint Wightman & Associates Engineering as alternate Township Engineers on special projects for the 2017-2018 fiscal year.

Motion carried 6-0.

APPOINT TOWNSHIP ZONING COORDINATOR:

Motion by Schiedel, supported by Vlietstra to appoint Russ Wickland, A.I.C. as Township Zoning Coordinator for the 2017-2018 fiscal year.

Motion Carried 7-0.

APPOINT TOWNSHIP ATTORNEYS:

Motion by Buiskool, supported by Vlietstra to appoint Michael D. Homier of Foster Swift as Township Attorney with Roxanne Seeber of Bauckham, Sparks, Rolfe, Lohrstorfer & Thall, P.C. as Ordinance Enforcement Counsel for the 2017-2018 fiscal year.

Motion Carried 7-0

APPROVE HOURLY WAGE AND PER DIEM RECOMMENDATIONS:

Motion by Schiedel, supported by Buiskool to approve the hourly wage and per diem recommendations for the 2017-2018 fiscal year.

Motion Carried 7-0

ADOPT MEETING SCHEDULE:

Motion by Schiedel, supported by Janssen to adopt the meeting schedule for the 2017-2018 fiscal year.

Motion Carried 7-0.

DESIGNATE DEPOSITORIES FOR TOWNSHIP FUNDS:

Motion by Frederick, supported by Vlietstra to designate Chemical Bank; Bank of America; Private Bank; Flagstar Bank; Advia Credit Union; Mercantile Bank; PNC; Comerica; Consumers Credit Union; Multi-Bank Securities; Fifth-Third Bank; Huntington Bank; FNB of Michigan and any other FDIC Insured Institutions as depositories of Township Funds for 2017-2018 fiscal year.

Motion Carried 7-0.

APPROVAL TO ALLOW SUPERVISOR, CLERK, AND TREASURER TO ABSTAIN FROM VOTE:

Motion by Buiskool, supported by Vlietstra to allow the supervisor, clerk, and treasurer to abstain from voting on their individual salaries.

Motion Carried 7-0.

Motion by Vlietstra, supported by Frederick to adopt the Supervisor's salary in the amount of \$57795.81 for the fiscal year 2017-2018.

Roll Call Vote:

YES – Vlietstra, Janssen, Frederick, DeHaan, Buiskool, Schiedel

NO – None.

Absent – None
Abstain – Sorensen
Motion Carried. Salary Adopted.

Motion by Sorensen, supported by Vlietstra to adopt the Clerk’s salary in the amount of \$57795.81 for the fiscal year 2017-2018.

Roll Call Vote:
YES – Vlietstra, Sorensen, Frederick, DeHaan, Buiskool, Schiedel
NO – None.
Absent – None
Abstain – Janssen
Motion Carried. Salary Adopted.

Motion by Vlietstra, supported by Schiedel to adopt the Treasurer’s salary in the amount of \$57795.81 for the fiscal year 2017-2018.

Roll Call Vote:
YES – Vlietstra, Janssen, Frederick, Sorensen, Buiskool, Schiedel
NO – None.
Absent – None
Abstain – DeHaan
Motion Carried. Salary Adopted.

APPROVAL TO SIGN AND PAY BINDERS FOR TOWNSHIP INSURANCE:

Motion by Janssen, supported by Vlietstra to renew Township Insurance Binder with Burnham and Flower Insurance Agency for \$17,939.00 for the fiscal year 2017-2018.
Motion Carried 7-0.

PROPOSED RESOLUTION SUPPORTING KALAMAZOO COUNTY CONSOLIDATED DISPATCH – PROPOSITION FOR 911 SYSTEM FUNDING:

Motion by Frederick, supported by Vlietstra to adopt Resolution 17-93.

Roll Call Vote:
YES – Vlietstra, Janssen, Frederick, Sorensen, Buiskool, Schiedel, DeHaan
NO – None
Absent – None
Motion Carried, Resolution Adopted.

RECYCLE BARN ROOF REPLACEMENT BIDS

Motion by DeHaan, supported by Frederick to appoint Sebright Construction to replace the recycle barn roof.
Motion carried 7-0.

TRUSTEE COMMENTS: Janssen offered up comments of praise she received from the public for the Fire Departments exemplary performance at a fire in February. Frederick spoke about road issues in the Township. Sorensen commented that he had a meeting with DNR, Kalamazoo River Watershed Council, and the Drain Commission about finding a grant to help with erosion of a drain, road, and box culvert on 19th Street.

In addition, Sorensen mentioned that he had a buyer for our older, soon to be decommissioned firetruck. The buyer is unable to wait beyond 30 days for their new truck. Motion by DeHaan, supported by Buiskool to reach out and make Cooper Townships initial aid neighbors aware of the circumstance and approve the delivery of the sold fire truck in 30 days. Motion Carried 7-0.

There being no further business to come before the board, the meeting was adjourned at 7:59 pm.

DeAnna Janssen, Clerk

Attested by: Jeff R. Sorensen, Supervisor

I, the undersigned DeAnna Janssen, the duly qualified and elected Clerk for the Charter Township of Cooper, Kalamazoo County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 13th day of March 2017.

DeAnna Janssen, Clerk
Cooper Charter Township