

THE CHARTER TOWNSHIP OF COOPER
Township Board Meeting
February 13, 2017

The regular meeting of the Cooper Charter Township Board was held on Monday, February 13, 2017 at the Cooper Charter Township Hall, 1590 West D. Avenue, Kalamazoo MI.

MEMBERS PRESENT:

Supervisor, Jeff Sorensen
Clerk, DeAnna Janssen
Treasurer, Carol DeHaan
Trustee, Brenda Buiskool
Trustee, Bob Schiedel
Trustee, Fred Vlietstra
Trustee, Jim Frederick

MEMBERS ABSENT:

None

Also present were Township Fire Chief Terry Emig and approximately 5 interested people.

Supervisor Sorensen called the meeting to order at 7:00pm and all joined in the Pledge of Allegiance.

CONSENT AGENDA:

Items on the consent agenda were:

- a. Minutes of January 9, 2017 Meeting
- b. Joint Board Minutes of January 10, 2017
- c. Special Board Minutes of January 30, 2017
- d. Receipts and Disbursements Report
- e. Constellation Trust 4th Quarter Statement for Section 115 Trust
- f. Advisory letter from Charter Communications

The board and citizens were asked if they wanted to have any items removed from the consent agenda. There were none.

Motion by Schiedel, supported by Vlietstra to approve the consent agenda. Motion Carried 7-0.

ADDITIONS OR DELETIONS TO AGENDA: Supervisor added the new Fee Schedule to be discussed.

Motion by Frederick, supported by DeHaan to approve agenda with additions. Motion carried 7-0.

CITIZEN COMMENTS: None

PUBLIC HEARING ON THE 2017-2018 GENERAL FUND BUDGET:

Motion by Buiskool, supported by Frederick to open the Public Hearing. Motion carried 7-0.

The Public Hearing on the 2017-2018 General Fund Budget was called to order.

The Clerk presented to the board the Notice of Public Hearing & Proof of Publication. No written comments were received by the Clerk. The Supervisor asked for public comments, there were none.

Motion by Janssen, supported by DeHaan to close the Public Hearing on the 2017-2018 General Fund Budget.
Motion Carried 7-0.

The Supervisor declared the Public Hearing closed and entertained a motion to adopt the 2017-2018 General Fund Budget by Resolution.

Motion by Frederick, supported by Vlietstra to adopt by Resolution the 2017-2018 General Fund Budget for the fiscal year ending on March 31, 2018 at the highest functioning level in the amount of \$1,315,200.00 for revenues and \$1,315,200.00 for expenditures, and

Furthermore, be it moved that the total millage to be levied in the 2017-2018 fiscal year is expected to generate approximately \$220,000.00 in revenues of which \$140,000.00 will be used for the purpose of funding road maintenance and construction and the balance to offset the expenses incurred in the other departments, and

Furthermore, be it moved that this budget be compared with actual expenditures on a periodic basis throughout the budget year that the budget be amended as necessary to prevent the expenditure of funds in excess of the budgeted amount. Also, that the Supervisor and the Clerk be authorized to transfer up to \$50,000.00 between functions if necessary.

And finally, be it moved to adopt the appropriations act of Cooper Charter Township for the fiscal year ending March 31, 2018.

Roll Call Vote:

YES: Vlietstra, Janssen, Sorensen, DeHaan, Schiedel, Buiskool, Frederick

NO: None

ABSENT: None

Motion carried 7-0.

ADOPTION OF SPECIAL FUNDS FOR THE 2017-2018 FISCAL YEAR:

Motion by Vlietstra, supported by DeHaan to adopt the 2017-2018 Public Improvement, Fire Capitol Improvement, Water & Sewer, Street Light, Collingwood & G Avenue Special Assessment Sewer, Building Department, Retiree Health, Capital Project, and Solid Waste & Recycling Fund budgets as presented.

The Supervisor asked for any comments from the board or the public.

There were no comments from the board or public.

Roll Call Vote:

YES: Vlietstra, Janssen, Sorensen, DeHaan, Schiedel, Buiskool, Frederick

NO: None

ABSENT: None

Motion carried. 7-0.

ADOPTION OF RESOLUTION 17-92 RESCINDING AND READOPTING CORRECTED ORDINANCE NO. 242 TO AMEND ZONING DISTRICT MAP OF THE TOWNSHIP ZONING ORDINANCE:

Motion by Frederick, supported by Janssen to Adopt Resolution 17-92.

Roll Call Vote:

YES: Vlietstra, Janssen, Sorensen, DeHaan, Schiedel, Buiskool, Frederick

NO: None

ABSENT: None

Motion carried 7-0.

FIRE DEPARTMENT:

The Fire Department Reports were read and discussed. Chief Emig informed the board that Engine 211 will be out for repair for 2-3 weeks.

APPROVED GENERAL ORDINANCE COMPILATION EXPENSE:

Motion by Frederick, supported by Schiedel to approve the expense of General Ordinance Compilation.
Motion Carried 7-0.

APPROVED PAYMENT TO SMBA FOR START UP COSTS:

Motion by Vlietstra, supported by DeHaan to approve the SMBA startup costs minus the money due to Cooper Township for borrowed staff during implementation.
Motion carried 7-0.

APPROVED 2016/2017 BUDGET AMENDMENTS:

Motion by DeHaan, supported by Buiskool to approve proposed 2016/2017 budget amendments.
Motion carried 7-0.

APPROVED RESOLUTIONS & AGREEMENTS FOR MERS PENSION:

Motion by Schiedel, supported by Vlietstra to adopt MERS Defined Contribution Plan and MERS Define Contribution Plan Adoption Agreement for the new 2017/2018 Fiscal Year.

Roll Call Vote -

Yes: Vlietstra, Frederick, Janssen, DeHaan, Schiedel, Buiskool, Sorensen

No: none

Absent: none

Motion carried 7-0.

Motion by Frederick, supported by Schiedel to adopt MERS Uniform 457 Supplemental Retirement Program Resolution and the MERS 457 Participation Agreement for the new 2017/2018 Fiscal Year.

Roll Call Vote -

Yes: Vlietstra, Frederick, Janssen, DeHaan, Schiedel, Buiskool, Sorensen

No: none

Absent: none

Motion carried 7-0.

APPOINTED TO BOARD OF REVIEW FOR A 2-YEAR TERM ENDING JANUARY 2019:

Motion by Buiskool, supported by DeHaan to appoint Sheryl Gluchowski, Larry Stehouwer, Stephanie Davis, and George Manley to the Board of Review.

Motion Carried 7-0.

APPOINTED TO THE ELECTION COMMISSION UNTIL 2021:

Motion by Janssen, supported by Vlietstra to appoint Jim Frederick and Bob Schiedel to serve on the Election Commission with the Clerk until 2021.

Motion Carried 7-0.

FEE SCHEDULE REVISIONS:

Motion by DeHaan, supported by Frederick to revise the Cooper Township Fee Schedule
Motion Carried 7-0

TRUSTEE COMMENTS: none

There being no further business to come before the board, the meeting was adjourned at 7:35pm.

DeAnna Janssen, Clerk

Attested by: Jeff R. Sorensen, Supervisor

I, the undersigned DeAnna Janssen, the duly qualified and elected Clerk for the Charter Township of Cooper, Kalamazoo County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 13th day of February 2017.

DeAnna Janssen, Clerk
Cooper Charter Township