

## **REASONS WHY TOWNSHIP BUILDING REVISIONS ARE NEEDED**

- 1 Retrofit and button up small barn for temperature/humidity controlled space for mandatory permanent record retention as well as added safety
- 2 Expand back of building to create new entrance to offices and meeting room from north side
- 3 Expand parking lot to wooded area on north side of building - safer parking for residents, voters, renters
- 4 Remove drive/parking/entrance at front of building - creating a safer entryway(back of building) and a nicer landscape out front.
- 5 Create curbs and more defined driving and parking spaces for Fire Department, Voters, Renters, staff, and residents
- 6 Update HVAC
- 7 Update Electrical
- 8 Convert current garage into a historical Cooper conference room/Absent Voter Counting Board
- 9 Create new 2 car garage in back of building for safer enter/exit away from busy D Ave traffic
- 10 Create new triple duty storage/testing/Absent Voter Counting Board space in back of building
- 11 Convert current office space to bring all officials and staff into a more central space and provide for growth
- 12 Convert current front foyer/counter area into a conference room/Absent Voter Counting Board
- 13 Expand supply room
- 14 Expand/move Vault for ballot security and storage
- 15 Relocate property card file room to an area more centrally located
- 16 Create new building access off Douglas Ave
- 17 Creates option to open up large back barn to expanded fire department storage/maintenance area
- 18 Bring meeting room up to building code re: bathrooms
- 19 Expand chair, table, décor storage in meeting room