

NOTICE OF SPECIAL MEETING

COOPER TOWNSHIP BOARD OF TRUSTEES

MARCH 26, 2020

at 7:00 p.m.

THE MEETING WILL ONLY BE HELD ELECTRONICALLY

The Cooper Township Board of Trustees will hold a special meeting on March 26, 2020 at 7:00 p.m. This meeting will be held electronically pursuant to the Open Meetings Act and Governor Whitmer's Executive Order 2020-15. The purpose of the special meeting will be to discuss Executive Order 2020-21, to provide for the continued basic operations of the Township, including the continued utilization of full and part time employees, discussion of retirement of the zoning administrator and his replacement, and to address any other issues that may come before the Board. Pursuant to the Open Meetings Act, Act 267 of 1976, and Executive Order 2020-15, the Township gives notice of the following:

1. **Reason for Electronic Meeting.** The Township Board is holding a special meeting by electronic means because, pursuant to Executive Order 2020-21, the Township Hall is closed to the public, residents must remain at home or in their place of residence to the maximum extent feasible, and all in-person government activities have been suspended except for critical infrastructure workers and workers necessary to conduct minimum basic operations.

2. **Procedures.** The public may participate in the meeting and may make public comment electronically by telephone conference using the following call-in number:

You can dial in using your phone.

United States: 1-866-951-1151

Access Code/Conference Room: 689-750-706

3. **Contact Information.** For those people who desire to contact members of the Township Board to provide input or ask questions on the business that will come before the public body at the meeting, please contact DeAnna Janssen, Township Clerk, at clerk@coopertwp.org prior to the start of the special meeting.

4. **Persons with Disabilities.** Persons with disabilities may participate in the meeting through the methods set forth in paragraph 2. Individuals with disabilities requiring auxiliary aids or services in order to attend electronically should notify the Township Clerk at (269) 382-0223 within a reasonable time in advance of the meeting.

Dated: _____

DeAnna Janssen, Cooper Township Clerk