

**MINUTES OF THE REGULAR MEETING OF THE COOPER CHARTER
TOWNSHIP BOARD HELD ON MONDAY, MARCH 14, 2011**

The regular meeting of the Cooper Charter Township Board was held on Monday, March 14, 2011 at the Cooper Charter Township Hall, 1590 West D. Avenue, Kalamazoo, Michigan.

Members Present: Buiskool, Schiedel, DeHaan, Sorensen, Sytsma, and Janssen.

Members Absent: Vlietstra.

Also Present: Approximately four interested persons.

The meeting was called to order at 7:00 p.m. by all joining in the Pledge of Allegiance.

Motion by Schiedel, supported by Janssen to approve agenda as amended. Motion carried.

The board and citizens were asked if they wanted to have any items removed from the consent agenda. There were none.

Motion by Janssen, supported by Buiskool to approve the consent agenda consisting of February 14, 2011 Board Minutes, payment of bills, Building Permit Report, Ordinance Enforcement Report and Charter Communications Channel Changes. Motion carried.

Citizens were offered an opportunity to address the board regarding subjects not on the agenda.

Mr. Harold Gernaat, 5487 Mount Olivet thanked the Firefighters who came to his aid. He expressed the opinion that he would not be alive if not for the quick response of the Fire Department.

Fire Department Reports were read and discussed.

Motion by DeHaan, supported by Schiedel to accept the Firefighters Stats and Payroll Reports. Motion carried.

Motion by Sorensen, supported by Janssen to approve the renewal of the present plan for AD&D Insurance for the Fire Department. Motion carried.

Motion by Sytsma, supported by DeHaan to adopt by Resolution Ordinance Number 217, Moratorium On The Issuance Of Permits, Licenses or Approvals For The Sale of Dispensation of Medical Marijuana.

Roll Call Vote:

Yes: Janssen, Sytsma, Sorensen, DeHaan, Schiedel, and Buiskool.

No: None.

Absent: Vlietstra.

Motion carried. Ordinance #217 adopted.

Motion by Janssen, supported by Schiedel to appoint the firm of Siegfried Crandall as Township Auditors for the fiscal year 2011 – 2012. Motion carried.

Motion by Buiskool, supported by Janssen to appoint Prein & Newhof as Township Engineers for the fiscal year 2011 – 2012. Motion carried.

Motion by Sytsma, supported by Buiskool to appoint MidWest Civil Engineers as alternate Township Engineers on special projects for the 2011 – 2012 fiscal year. Motion carried.

Motion by Sytsma, supported by Janssen to appoint Russ Wicklund, A.I.C.P. as Township Zoning Coordinator (as needed basis) for the 2011 – 2012 fiscal year. Motion carried.

Motion by Sorensen, supported by Janssen to appoint Michael D. Homier as Township Attorney with Roxanne Seeber of Bauckham, Sparks, Rolfe, Lohrstorfer & Thall, P.C. as Ordinance Enforcement Counsel for the 2011 – 2012 fiscal year. Motion carried.

Motion by Schiedel, supported by DeHaan to adopt the hourly wage and per diem schedule for 2011 – 2012 fiscal year. Motion carried.

Motion by Janssen, supported by Buiskool to adopt the 2011 – 2012 fiscal year meeting schedule as presented. Motion carried.

Motion by Sytsma, supported by Buiskool to Designate Bank of America; First Financial; Private Bank; Flagstar Bank; First Community Federal Credit Union; Keystone Bank; PNC; Comerica; Consumers Credit Union;

Multi- Bank Securities; Fifth-Third Hunting Bank and any other FDIC Insured Institutions as depositories of Township Funds for 2011-2012 fiscal year. Motion carried.

Motion by Buiskool, support by Janssen to allow the Supervisor, Clerk, Treasurer to abstain from voting on their individual salaries. Motion carried.

The Supervisor, Clerk and Treasurer requested that the salary remain the same as last fiscal year in the amount of \$54,462.28.

Motion by Janssen, supported by Buiskool to adopt the Supervisor's salary in the amount of \$54,462.28 for the 2011-2012 fiscal year.

Roll Call Vote:

Yes: Janssen, Buiskool, Sytsma, DeHaan, and Schiedel.

No: None.

Absent: Vlietstra.

Abstain: Sorensen.

Motion carried. Salary adopted.

Motion by DeHaan, supported by Sorensen to adopt the Clerk's Salary in the amount of \$54,462.28 for the 2011-2012 fiscal year.

Roll Call Vote:

Yes: Schiedel, DeHaan, Sorensen, Buiskool and Janssen.

No: None.

Absent: Vlietstra.

Abstain: Systema.

Motion carried. Salary adopted.

Motion by Janssen, supported by Sorensen to adopt the Treasurer's Salary in the amount of \$54,462.28 for the 2011-2012 fiscal year.

Roll Call Vote:

Yes: Janssen, Sytsma, Sorensen, Schiedel and Buiskool.

No: None.

Absent: Vlietstra.

Abstain: DeHaan.

Motion carried. Salary adopted.

Citizens were offered an opportunity to address the board regarding any subject. There were none.

Motion by Sytsma, supported by Sorensen to set a Special Meeting for Monday, March 28, 2011 at 5:30 p.m. to discuss insurance bids. Motion carried.

Motion by Jansen, supported by DeHaan to approve the 2010/2011 fiscal year budget transfers as presented. Motion carried.

Motion by Sytsma, supported by Schiedel to appoint to the Planning Commission Dean Webster and Alan Asselmeier to a two year term with expiration as April 2013; to appoint Len Boekhoven and Karl Westra to a three year term with expiration as 2014. Motion carried.

Motion by Sorensen, supported by Janssen to appoint Larry Stehouwer as active member to the Board of Review and appoint George Manley as alternate effective at the conclusion of the March 2011 Board of Review. Motion carried.

Motion by DeHaan, supported by Schiedel to authorize the Clerk to sign an audit letter of understanding for the fiscal year ending March 31, 2011 with Siegfried Crandall. Motion carried.

The Treasurer discussed her upcoming operation and recovery period of four to six weeks. During her recovery period she will need to access by computer to Township accounting records and to complete bank transfers. The Clerk also indicated that she too may have an upcoming operation and will also need access to payroll and General Ledger Accounts.

Motion by Janssen, supported by Schiedel to accept the Treasurer's report, authorize Siegfried Crandall to assist with balancing accounts through the 2011 audit period and to approve the installation of wireless computer access in the homes of the Treasurer and Clerk. Motion carried.

The court ordered clean up of three properties along with three bids for clean up was discussed.

Motion by Janssen, supported by Sytsma to table the court ordered clean up of the properties at 5285 North 20th Street, 5915 North 20th Street, and 6259 Polk Street until a future board meeting. Motion carried.

There being no further business to come before the board, the meeting was adjourned.

Bonnie L. Sytsma, Clerk

Jeffrey R. Sorensen, Supervisor

I, the undersigned Bonnie L. Sytsma, the duly qualified and elected Clerk for the Charter Township of Cooper, Kalamazoo County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 14th day of March 2011.

Bonnie L. Sytsma, Clerk
Cooper Charter Township