

**MINUTES OF THE REGULAR MEETING OF THE COOPER CHARTER  
TOWNSHIP BOARD HELD ON MONDAY, NOVEMBER 12, 2007**

The regular meeting of the Cooper Charter Township Board was held on Monday, November 12, 2007 at the Cooper Charter Township Hall, 1590 West D. Avenue, Kalamazoo, Michigan.

**Members Present:** Frederick, Buiskool, DeHaan, Sorensen, Sytsma, Janssen, and Schiedel.

**Members Absent:** None.

**Also Present:** Township Attorney Lynda Thomsen, and approximately five interested persons.

The meeting was called to order at 7:00 p.m. by the Supervisor who invited all to join him in the Pledge of Allegiance.

**Motion by Schiedel, supported by Janssen to approve agenda as written. Motion carried.**

The board and citizens were asked if they wanted to have any items removed from the consent agenda. There were none.

**Motion by Frederick, supported by Buiskool to approve the consent agenda consisting of October 8, 2007 Board Minutes, payment of bills, Building Permit Report, Ordinance Enforcement Report, Letter from MTA Executive Director Larry Merrill on HB 4780, 2006 Annual Report from Kalamazoo County Road Commission, Household Hazardous Waste Report for third quarter, Street Directory online information, Supervisor's letter to Allied Waste Services termination of recycling contract, and MidWest Civil Engineering letter on Northport Crossing Site Condominium. Motion carried.**

Citizens were offered an opportunity to address the board regarding subjects not on the agenda. There were none.

**Fire Commission and Fire Department Reports were read and discussed.**

**Motion by Schiedel, supported by Frederick to approve Step 3, Final approval of Muirfield Plat contingent upon verification of signatures needed on Mylar. Motion carried.**

**Motion by Janssen, supported by Frederick having reviewed the documents submitted by Kimberley A. Kars-Bos relating to the change in her work schedule, the Township Board determined that the change was appropriate; that the reasons for the change were adequately explained by Supervisor Sorensen in his written notice to her; and the Township Board hereby formally approves and reaffirms the action of the Supervisor. Motion carried.**

**Motion by Janssen, supported by Buiskool to take the previous contract employee agreement off the table and to authorize the Supervisor to draft proposal language and issue proposals for the position of independent contract assessor and independent contract zoning coordinator.**

**Roll Call Vote:**

**Yes: Frederick, Buiskool, Sorensen, Sytsma, Janssen, and Schiedel.**

**No: DeHaan.**

**Absent: None.**

**Motion carried.**

**Motion by Frederick, supported by Janssen to approve the job description for Election Inspector. Motion carried.**

**Motion by Sorensen, supported by Schiedel to refer the request from Daniel Burns, Attorney for Mr. and Mrs. Moran, to refund the \$2,000.00 Application fee for Site Plan Approval and Special Exception Use Permit to the Township's insurance company with a letter from the Township Attorney. Motion carried.**

**Motion by Janssen, supported by Frederick to approve the investigation of costs to upgrade the Township's Website. Motion carried.**

**Motion by Janssen, supported by Sytsma to approve the Household Hazardous Waste Agreement with Kalamazoo County Human Services Department with the maximum amount to be \$5,000.00 for 2008. Motion carried.**

**The stove/oven in the community room does not work correctly and needs to be fixed or replaced. The oven has already been serviced once and the cost of fixing the unit for the second time will be cost prohibited.**

**Motion by Frederick, supported by Janssen to purchase a new Township Stove/oven for community room. Motion carried.**

**Motion by Sytsma, supported by Frederick to authorize the Township Attorney to review the 911 contract with the County of Kalamazoo and issue an opinion to be discussed at the December 10, 2007 Meeting. Motion carried.**

**There being no further business to come before the board, the meeting was adjourned.**

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**Bonnie L. Sytsma, Clerk**

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**Jeffrey R. Sorensen, Supervisor**

**I, the undersigned Bonnie L. Sytsma, the duly qualified and elected Clerk for the Charter Township of Cooper, Kalamazoo County, Michigan, DO HEREBY CERTIFY that the forgoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 12<sup>th</sup> day of November 2007.**

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**Bonnie L. Sytsma, Clerk  
Cooper Charter Township**